S Y L L A B U S

BASIC COURSE OF TRAINING OF DEPARTMENTAL SUB- INSPECTORS OF POLICE

(In pursuance to Govt. of Odisha, Home Deptt. Resolution No. 24900/D&A dt. 24.07.2020)

BIJU PATNAIK STATE POLICE ACADEMY,
BHUBANESWAR.

I N D E X

Sl. No.	Paper	Contents	Page Ref.
1.		Introduction	1 - 2
2.		Block Training Programme	3
3.		Daily Training Schedule	4
4.		Distribution of Papers, Subjects, Marks and Periods (Consolidated)	4
5.		Distribution of Papers, Subjects, Marks and Periods (Breakup)	5 - 6
6.		Examination Plan	6 - 7
7.		**SYLLABUS**	
7.1		**SYLLABUS - INDOOR SUBJECTS**	
		MODULE "A" : LAW	
A 1	**Paper I** (Law Paper I)	Indian Penal Code	8 -10
A 2	**Paper II** (Law Paper II)	Criminal Procedure Code	11 - 12
A 3	**Paper III** (Law Paper III)	Indian Evidence Act	13
A 4	**Paper IV** (Law Paper IV)	Special & Local Laws (With Books)	14 - 16
		MODULE "B" : INVESTIGATION - I	
B 1	**Paper V**	Investigative Process & Skills	17 - 21
B 2		Documentation of Investigation	22 - 23
		MODULE "C": INVESTIGATION - II	
C 1	**Paper VI**	Forensic Science (Theory)	24 - 25
C 2		Forensic Science (Practical)	25
C 3		Forensic Medicine	26 - 27
		MODULE "D": INFORMATION TECHNOLOGY IN POLICING	
D 1	**Paper VII**	Information and Communication Technology Initiatives	28
D 2		Crime and Criminals Tracking Network & Systems (CCTNS)	28
		SPECIAL MODULES	
		SPECIAL MODULE - I Police Station and other office Management	
	A	Police Station Management	29 - 31
	B	Trial and Court Office Management	32 - 35
	C	District Offices Management	35
		SPECIAL MODULE - II Human Rights, Human Behaviour and Criminology	
	A	Human Rights	36
	B	Human Behaviour Ethics and Leadership	37
	C	Criminology	38

		SPECIAL MODULE - III	
		Soft Skills	39
7.2		**SYLLABUS - OUTDOOR SUBJECTS**	
7.2.1		**Distribution of Subjects and Periods**	40
7.2.2		Detailed Subject/ Paper - wise Syllabus	41
	OD Subject -I	Physical Training	41
	OD Subject - II	Yogasan	41 - 42
	OD Subject - III	Drill	
	A	Drill Without Arms	42
	B	Riot Control Techniques	43
	OD Subject - IV	Weapons Training and Range Course	
	A	Weapons Training	44
	B	Range Course	44
	OD Subject - V	First Aid and Ambulance Drill	45
	OD Subject - VI	Fire Fighting and Rescue Operations	45
	OD Subject - VII	Bomb /Explosive Detection and Disposal	46
		Special Lectures by Outside Experts	46
8.		Snap Test & Review by Head of Training Institute	46 - 47
9.		**Final Examination**	47 - 50
10.		**Supplementary Examination**	50 - 51
11.		**Control & Supervision**	51

1. INTRODUCTION :

1.1 At present, the duration of post promotional training of Departmental Cadet Sub-Inspector of Police in Odisha Police consists of four months Institutional Training in the designated Police Training Institute as per Para 28(1) of Odisha Police Service (Conditions of Service and Method of Recruitment of Sub Inspectors) Order, 2006 notified vide Home Department Resolution Number 22543/ D&A dated 27.05.2006. Subsequently vide Home Department Letter Number 2899/D&A dated 22nd January, 2016, the training duration was increased to six months as a one-time measure. The existing syllabus was approved by DG & IG of Police, Odisha on 29.03.2016. However the training duration of six months continued despite the fact that the increase was only for one time and contrary to the provision of the Recruitment Rule as *supra.*

1.2 On reference from State Police Headquarters, Govt. in Home Department amended Para 28(1) of Odisha Police Service (Conditions of Service and Method of Recruitment of Sub Inspectors) Order, 2006 by Odisha Police Service (Conditions of Service and Method of Recruitment of Sub Inspectors) Amendment Order, 2020 vide Resolution Number 24900/ D&A dated 24.07.2020 increasing the training duration from four months to six months.

1.3 The content of the existing syllabus is required to be revisited to enhance the professional competencies of the DCSI's especially in appreciation of law and in investigative skills retaining the duration of training as it is.

1.4 Accordingly this syllabus for Institutional Training is revised after detailed deliberation by a Committee of Biju Patnaik State Police Academy, Bhubaneswar headed by IGP, Training, BPSPA taking into account the training needs and emerging challenges to effectively enhance the core professional competence required for an officer of the rank of SI of Police as enumerated above within the broad guidelines issued by DG & IGP vide his D.O letter no. 314/DGP-Res dated 08.03.2020. In the revised syllabus, the duration of the training course remains the same as specified in Para 1.2 above. The subjects, contents and distribution of marks of the syllabus are accordingly revised. The focus has been to reduce the Outdoor Subject content/duration and correspondingly increase the Indoor Subject content/duration and rework the Indoor training curriculum with suitable modules on Law, Investigation, Trial And Police

Station Management etc. with a view to enhance their professional skills and competencies. Besides training on Human Rights, Soft Skills, Ethics and Leadership in police have been given due emphasis considering the requirement of the job role in their promotional assignments. Use of Technology in police work and CCTNS has been included as a specific subject keeping in view the changing paradigm of policing.

1.5 The principles for Passing the Final/ Supplementary Examinations have also been revised to bring objectivity and uniformity.

1.6 The six month Institutional Training will be conducted in any designated Training Institute which may be BPSPA, Bhubaneswar, PTI, Byree or PTC, Angul depending on the availability of training slots.

1.7 The Training Course comprising of six months Institutional Training will be titled as ***"Basic Course of Training of Departmental Cadet Sub-Inspectors"***.

2. BLOCK TRAINING PROGRAMME :

Sl. No.	Events	Days	Total
1.	Training Duration	182	182*
2.	Sundays, 2nd & 4th Saturdays	37	51
3.	Government Holidays (Approx.)	14	
4.	**Working Days**	**131**	**131 (180-49)**
5.	Zero Week (Joining/ Kit distribution/Familiarization etc.)	02	17
6.	Mid-Term Break	04	
7.	Self Study	03	
8.	Examination	07	
9.	Leaving Out	01	
10.	**Training Days**	**114**	**114 (131-17)**
11.	**Total Classes/ Periods**	**1026 (114 x 9)**	
12.	Total Indoor Classes/Periods (7 Classes per day @ 50 minutes)	798 (114 x 7)	798
13.	Total Outdoor Classes/Periods (2 Classes per day @ 40 minutes)	228 (114 x 2)	228

NB: * The syllabus is designed for 131 working days in course duration of 6 months. If the number of Government Holidays/Sundays which are calculated for 51 days exceeds beyond 51 or if the Trainees are mobilized for duties outside the Training Institute, the course duration may be commensurately increased by the Head of the Training Institute.

3. DAILY TRAINING SCHEDULE :

The daily schedule of training activities will be as follows:

Session	Period	Subject	Duration
FORENOON	1st	Outdoor	40 min
	Interval for breakfast etc.		
	2nd	Indoor	50 min
	3rd	Indoor	50 min
	Break for 10 min		
	4th	Indoor	50 min
	5th	Indoor	50 min
AFTERNOON	**Lunch Break for 1 hr. 30 min**		
	6th	Indoor	50 min
	Break for 10 min		
	7th	Indoor	50 min
	8th	Indoor	50 min
	9th	Outdoor	40 min

4. DISTRIBUTION OF PAPERS, SUBJECTS, MARKS AND PERIODS:

Sl. No.	Training Curriculum	No. of Papers	No. of Subjects	Marks	Periods	No. of periods per day	Duration of each period
1.	Indoor	7	11 subjects 3 Special Modules	600	798	7	50 min.
2.	Outdoor	-	07	-	228	2	40 min.
3.	**Total**	**7**	**18**	**600**	**1026**	**9**	

5. DISTRIBUTION OF PAPERS, SUBJECTS, MARKS & PERIODS :

5.1 INDOOR SUBJECTS :

Sl. No.	Paper	Subject	Sub-Div. of Marks	Marks	Periods	
1.		**Module "A" : Law**				
	I	IPC	-	100		80
	II	Cr.P.C.	-	100		60
	III	I.E.Act	-	50		35
	IV	Special and Local Laws (With books)	-	100		80
2.		**Module "B" : Investigation - I**				
	V	**B1.** Investigative Processes & Skills	60	100	70	120
		B2. Documentation of Investigation	40		50	
3.		**Module "C" : Investigation - II**				
	VI	**C1.** Forensic Science (Theory)	60	100	40	90
		C2. Forensic Science (Practical)	No Exam		20	
		C3. Forensic Medicine	40		30	
4.		**Module "D" : Information Technology in Policing**				
	VII	**D1.** ICT Initiatives	20	50	20	65
		D2. CCTNS	30		45	
		SPECIAL MODULES				
5.		**Special Module – I : Police Station and other Office Management**				
		A. Police Station Management		No Exam	60	135
		B. Trial and Court Office Management			45	
		C. District Offices Management			30	
6.		**Special Module-II : Human Rights, Human Behaviour and Criminology**				
		A. Human Rights		No Exam	20	55
		B. Human Behaviour, Ethics and Leadership			15	
		C. Criminology			20	
7.		**Special Module - III : Soft Skills**				
		A. Communication and Soft Skills		No Exam	18	40
		B. Stress Management			07	
		C. Time Management			07	
		D. Emotional Intelligence			08	
8.		**Snap Test**			20	
9.		**Special Lectures/Review by Head of the Training Institute**			18	
		Total Marks		**600**	**798**	

5.1.1 DISTRIBUTION OF PERIODS AMONG MODULES :

Sl. No	Module	Module Name	No. of Periods	Remarks
1.	**A**	**Law**	255	**530** (Exam. Subjects - **66%**)
2.	**B**	**Investigation - I**	120	
3.	**C**	**Investigation - II**	90	
4.	**D**	**Information Technology in Policing**	65	
5.	**Special Module – I**	**Police Station and other Office Management**	135	**230** (Non- exam subjects - **29%**)
6.	**Special Module – II**	**Human Rights, Human Behaviour and Criminology**	55	
7.	**Special Module – II**	**Soft Skills**	40	
8.	**-**	**Others (Snap Test/ Review)**	38	**38** (**5%**)
		Total	**798**	

5.2 OUTDOOR SUBJECTS :

Sl. No	Subject	Periods
1.	Physical Training	55
2.	Yogasana	55
3.	Drill	52
4.	Weapon Training	22
	Range Course	2 Days
5.	First Aid & Ambulance Drill	13
6.	Fire Fighting & Rescue Operations	11
7.	Bomb/Explosive Detection and Disposal	10
8.	Special Lectures and Case Study Presentations	10
	Total	**228**

NB : There will be two Outdoor Classes of 40 minutes duration one in the morning and another in the evening session. The outdoor/indoor game/gymnasium for willing trainees will be allowed after outdoor classes beyond the daily training activity schedule.

6. EXAMINATION PLAN :

6.1 Final Examination will be held only in Indoor Subjects. There shall not be any Examination in Outdoor Subjects, Forensic Science (Practical) and Special Modules. The examination in Indoor Subjects shall be conducted in the Modules on Law, Investigation and Information Technology in Policing. There shall be examination in **Seven Papers** as contained

in Column (2) consisting of 600 marks, with marks for each Paper indicated in Column (5) of the Table at Para 6.2 below. Paper I to IV consists of one subject each and Paper V to VII consists of multiple subjects as listed in Column (3) of Table against the corresponding paper with sub-division of marks as mentioned in Col. (4). The combined marks of the components/subjects in Col. (3) covered in such Papers will be counted towards "Pass" or "Fail" in that Paper irrespective of the sub division of marks. In case of Paper V to VII, if a Trainee Officer fails, he/ she will have to appear the Supplementary Examination in that Paper comprising of all the components/subjects listed against that Paper in Col. (3)*.

6.2 The distribution of marks among Papers and Subjects is as per the Table below:

Paper for Exam	Title of the Paper	Subject	Sub-Div. of Marks	Full Marks of the Paper
(1)	**(2)**	**(3)**	**(4)**	**(5)**
I	Law Paper - I	IPC	-	100
II	Law Paper - II	Cr.P.C.	-	100
III	Law Paper - III	I.E.Act	-	50
IV	Law Paper - IV	Special and Local Laws (With Books)	-	100
V	Investigation - I	i. Investigative Processes & Skills	60	100
		ii. Documentation of Investigation	40	
VI	Investigation - II	i. Forensic Science (Theory)	60	100
		ii. Forensic Medicine	40	
VII	Information Technology in Policing	i. ICT Initiatives	20	50
		ii. CCTNS	30	
			Total Marks	**600**

NB : There shall not be any examination in Forensic (Practical). Paper VI, Investigation - II (100 Marks) consists of Forensic Science (Theory), 60 Marks and Forensic Medicine, 40 Marks. There may be issues in Question Setting and Evaluation of the Answer Paper by one Examiner in case of Subjective Examination. Therefore, the Head of the Training Institute may conduct Paper VI in two separate parts for each component of the Paper in the same sitting to enable separate evaluation by subject experts. The Marks secured by an Examinee in both parts will be summed up and will be taken as the Total Marks secured in the Paper VI, Investigation – II, out of Full Marks of 100 to consider "Pass" or "Fail", irrespective of Marks secured in individual components.

**Exempli gratia : If suppose a trainee officer fails in Paper- VI "Investigation- II" Full Marks - 100, she/ he has to appear in the Supplementary Examination in that Paper – VI comprising of two components/ subjects namely "Forensic Science (Theory)" and "Forensic Medicine.*

7. SYLLABUS :

7.1 SYLLABUS FOR INDOOR SUBJECTS:

MODULE "A": LAW

PAPER –I

LAW PAPER – I

INDIAN PENAL CODE

Periods- 80

Sl. No.	Chapter	Topics	Sections	Sections for Self Study	Periods
1.		**General Introduction to Indian Penal Code, its features & objectives**			1
2.	I	**Preamble**	1 to 5		1
3.	II	**General Explanations**	22 to 49, 51, 52, 52-A	6 to 21,50, 52 to 74	3
4.	III	**Of Punishments**		53 to 75-A	
5.	IV	**General Exceptions**	76 to 95		2
6.		**Of the Right of Private Defence**	96 to 106		2
7.	V	**Of Abetment**	107 to 120		2
8.	V-A	**Of Criminal Conspiracy**	120-A & 120-B		2
9.	VI	**Of Offences Against the State**	121 to 130		3
10.	VIII	**Of Offences against public tranquility**	141 to 160		2
11.	IX	**Of Offences by or relating to public servants**	166-A,166-B, 167, 169, 171	161 to 165, 168	1
12.	X	**Of Contempt of the lawful authority of public servants**	172 to 190	170 to 174, 180 to 187	2
13.	XIII	**Of Offences relating to weights & measures**		264 to 267	
14.	XIV	**Of Offences affecting the Public Health, Safety, Convenience, Decency & Morals**	268 to 294-A		2
15.	XV	**Of Offences related to**		295 to 298	

		Religion			
16.	XVI	**Of Offence affecting Human Body**			
17.		Culpable Homicide and Murder (Attempts thereof), Death by negligence, Dowry Death, Suicide and Abetment	299 to 304, 304-A, 304-B, 305 to 309		5
18.		Of Causing of miscarriage, of injuries to unborn children, of the exposure of infants & of the concealments of births	312 to 318		3
19.		Hurt	319 to 338		2
20.		Wrongful restraint & Wrongful confinement	339 to 348		2
21.		Criminal force & Assault	349 to 358		2
22.		Kidnapping, Abduction, Slavery & Forced Labour	359 to 374		3
23.		Sexual offences and unnatural offences	375, 376-A to 376-E and 377		4
24.	XVII	**Of Offences against Property**			
25.		Theft & Extortion	378 to 389		2
26.		Robbery & Dacoity	390 to 402		3
27.		Criminal misappropriation of property and Criminal breach of trust	403 to 409		3
28.		Stolen property	410 to 414		1
29.		Cheating & Fraudulent deeds	415 to 424		3
30.		Mischief	425 to 440		2
31.		Criminal Trespass, House Tresspass, House Breaking	441 to 462		3
32.	XVIII	**Of offences relating to Documents and to Property Marks**			
33.		Forgery, forgery for the purpose of cheating	463 to471		4
34.		Counterfeiting	472 to 476		2
35.		Fraudulent transaction and falsification of accounts	477,477-A		1
36.		Counterfeiting currency	489-A to 489-E		2
37.	XX	**Of Offences relating to Marriage**	493 to 498		2

38.	XX-A	**Of Cruelty by husband or relatives or husband**	498-A		2
39.	XXII	**Offences of Criminal intimidation, Insult & Annoyance**	503 to 510		2
40.	XXIII	**Attempts to commit offences**	511		1
41.		**Special Lectures and Case Study Presentations**			3
				Total	**80**

NB:

(i) The faculty members/ Guest Resource Persons shall include the latest amendments in the Act in their pedagogy/ lesson plan.

(ii) The latest Supreme Court and High Court judgements are to be discussed in the class under the respective topics.

PAPER –II

LAW PAPER-II

CRIMINAL PROCEDURE CODE

Periods - 60

Sl. No.	Chapter	Topics	Sections	Sections (Self Study)	Periods
1.		**General Introduction to Cr.PC, its features & objectives/Short, Title, extent and commencement**	1	-	1
2.	I	**Definitions**	2a to 2y, 3, 4	-	4
3.	II	**Constitutions of Criminal Courts & offices**		16 to 25	3
4.	III	**Power of Courts**		26 & 30	
5.	IV	**Powers of superior officers of Police and aid to the Magistrates & the Police**	36 to 40	-	1
6.	V	**Arrest of persons, Medical Examination etc.**	41-60A	-	4
7.	VI	**Processes to compel appearance**			
8.		A- Summons	61 to 69	-	2
9.		B- Warrant of arrest	70 to 81	-	3
10.		C- Proclamation & attachment	82 to 90	-	4
11.	VII	**Processes to compel the production of things**	91 to 96	-	2
12.		Search for persons wrongfully confined etc.	97 & 98	-	1
13.		Processes to compel the production of things General provisions relating to search & miscellaneous provisions	100 to 103	104 & 105	2
14.		Urgent cases of Nuisance or Apprehended danger	144,145	144 A, 146 to 148	2
15.	VIII	**Security for keeping Peace and Good Behaviour**	106 to 113,116,117,122		3
16.	X	**Maintenance of Public Order and Tranquility**			
17.		Unlawful assemblies	129 to 132,		2
18.		Public nuisance	133 to 137,142		2
19.		Urgent cases of nuisance and apprehended danger	144, 144-A		2
20.		Disputes as to Immovable Property	145 to 148		1

21.	XI	**Preventive action of the Police**	149 to 153		1
22.	XII	**Information to Police and their Powers to Investigate**			
23.		Information to Police	154 to 155		2
24.		Power to investigate & procedure thereof	156 to 159		2
25.		Examination of witnesses	160 to 164-A		2
26.		Searches	165 to 166		2
27.		When investigation cannot be completed in 24 hours	167 to 173		4
28.		UD Case	174 to 176		2
29.		**Classification of Offences - Schedule I** **Forms- Schedule II**			2
30.		**Special Lectures and Case Study Presentations**			4
				Total	**60**

NB:

(i) The faculty members/ Guest Resource Persons shall include the latest amendments in the Act in their pedagogy/ lesson plan.

(ii) The latest Supreme Court and High Court judgements are to be discussed in the class under the respective topics.

PAPER –III

LAW PAPER-III

INDIAN EVIDENCE ACT

Periods - 35

Sl. No.	Chapter	Topics	Sections	Sections (Self Study)	Periods
1.		**General Introduction to law of evidence**			1
2.	I	**Title, Extent & Commencement**	1 & 2		1
		Interpretation	3 & 4		1
3.	II	**Of the Relevancy of Facts**			
4.		Relevant facts	5 to11, 13 to 15	12,13,16	4
5.		Admissions and Confessions	17,21,22,22-A,24 to 30		4
6.		Statements by persons who cannot be called in evidence	32, 33		1
7.		Statements in Special Circumstances	34, 35, 36		1
8.		Relevancy of Judgments	-	40 to 43	
9.		Expert Opinion	45 to 48		1
10.		Relevancy of Character	52 to 55		1
11.	III	**Facts which need not be proved**	56 to 58		1
12.	IV	**Of Oral Evidence**	59, 60		1
13.	V	**Of Documentary Evidence**	61 to 67A		2
14.		Public and Private documents	73, 73A, 74, 75		2
15.		Presumption as to documents	79,85-A,85-B,85-C, 88-A	80,81,81A,83,84,85,87,88,89, 90	2
16.	VII	**Of the Burden of Proof**	101 to 115		3
17.	IX	**Of Witnesses**	118,119		1
18.		Privileged Communication	121,122,123,124,125&126	127,128,129,131	1
19.		Effect of self-incriminating statement	132		1
20.		Evidence of Accomplice	133,134		1
21.	X	**Of Examination of Witnesses**	137,139,140,141 to 150,154 to 159	135,136,138,151 to154, 160 to 166	3
22.	XI	**Of Improper admission and rejection of evidence**		167	
23.		**Special Lectures and Case Study Presentations**			2
				Total	**35**

NB: ***(i) The faculty members/ Guest Resource Persons shall include the latest amendments in the Act in their pedagogy/ lesson plan.***
(ii) The latest Supreme Court and High Court judgements are to be discussed in the class under the respective topics.

PAPER- IV

LAW PAPER-IV

SPECIAL AND LOCAL LAWS
(WITH BOOKS)

Periods - 80

CATEGORY- A (For Examination)

Sl. No.	Topics	Sections	Self study Sections	Periods
1.	Police Act, 1861	9,22 to 32, 34, 34-A,44	1,4,5,7,8,10, 15-A, 42,43	2
2.	Police Forces (Restriction of Rights) Act, 1966	2,3,4	-	1
3.	Police (Incitement to Disaffection) Act, 1922	2,3,4,6	-	1
4.	Odisha Prevention of Gambling Act, 1955	2 to 8	13,14	2
5.	The Odisha Excise Act, 2008	52,52-A, 55, 56, 59,62,65,69,76, 77,79,88	2,47,49, 72, 70,74	3
6.	Dowry Prohibition Act, 1961	2,3,4,4-A,5,6,6-A	-	2
7.	Immoral Traffic (Prevention) Act, 1956	2 to 7,11	-	2
8.	The Representation of Peoples Act, 1951	125 to 129,130,131,133,136	17,31	3
9.	J.J. (Care & Protection of Children) Act, 2015	4,9,10,12,13,14,17,74,76,78	-	4
10.	Motor Vehicles Act, 1988 (as amended in 2019)	177 to 206	-	4
11.	I.T Act, 2000	2,65 to 79-A, 80,84, 84-A,84-B,84-C	43	5
12.	Protection of Children from Sexual Offences Act, 2012	All Sections	-	5
13.	E.C. Act, 1955	3,6,7	-	1
14.	Protection of Women from Domestic Violence Act, 2005	3,4,5,31	2,9,23,27	2
15.	Odisha Right to Public Service Act, 2012	4,8,9,12	1,2,5,7,10,13	1
16.	The Prohibition of Child Marriage Act, 2006	2 to 12,15,18	-	2
17.	Indecent Representation of Women(Prohibition) Act 1986	2 to 7	-	1
18.	Prevention of Damage to Public Property Act, 1984	2,3,4,5	-	2
19.	The Narcotic Drugs and Psychotropic Substances Act, 1985	1,2,3,8,9,10,15 to 28,30,31,37,42,44,50	Remaining Sections	4
20.	The Arms Act, 1959 r/w Amendments of 2019	1,2,3,5,19,20,24-A, 24-B,25,27,37,39	13,14,15	4

CATEGORY- B (Not for Examination)

Sl. No.	Topics	Sections	Self study Sections	Periods
1.	Odisha Fire Works and Loud Speakers Regulations Act, 1958	3,5,7,8	-	1
2.	Odisha Govt. Servant Conduct Rules, 1959		All Sections	-
3.	The Odisha Conduct of Examination Act, 1988	-	2 to 10	-
4.	Prevention of Cruelty to Animals Act, 1960	11,12,13	-	2
5.	The Odisha Prevention of Cow Slaughter Act, 1960	2,3,7,8	4,6	1
6.	SC/ST(PA) Act, 1989	3,4,22 & Rule 7	-	2
7.	Prevention of Corruption Act, 1988	7,8,12,13,19	Remaining Sections	2
8.	Maintenance of Parents and Senior Citizens Act, 2010	1,2,4,5,6,7,11,14,18,19, 20	-	2
9.	Odisha Clinical Establishments Act, 1991 read with amendments of 2012	15,16,18	1,2,3	1
10.	Sexual Harassment of Women at Work place (Prevention, Redressal and Prohibition) Act, 2013	1 to 7, 9 to 18, 26, 27	-	2
11.	The Child Labour (Prohibition and Regulation) Act, 1986	2,3,7,8,11,12,13,14,16	-	2
12.	Odisha Freedom of Religion Act, 1967	-	2,3,4,5,6	-
13.	Prevention of Insults to National Honor Act, 1971	-	1,2,3,3-A	-
14.	The Odisha Protection of Interests of Depositors (In Financial Establishments) Act, 2011	2,3,4,6,7 to 12,17	-	2
15.	Pre-Conception and pre-Natal Diagnostic Techniques Act, 1994	2,22,23	-	2
16.	The Medical Termination of Pregnancy Act, 1971	2,3,4,5,18	-	2

17.	Odisha Mineral (Prevention of Theft, Smuggling and Other Unlawful Activities) Act, 1989	12,13,14,16,20 & 27	1,2,4,12,14, 16,18,27	2
18.	The Urban Police Act, 2003	3,4,10,13,14,16,17,18,21,23,25,61,62,65-70,81,85,86,107,111	-	3
19.	**Special Lectures and Case Study Presentations**			3
			Total	**80**

NB:

(i) ***The above Acts shall include the latest amendments and the faculty members/ Guest Resource Persons shall include the latest amendments in each Act in their pedagogy/ lesson plan.***

(ii) ***Although all Acts under Category 'A' & 'B' will be covered in classes, only Acts mentioned in Category-A will be included in Paper - IV in the Final Examination. Acts contained in Category "B" are not meant for Examination.***

(iii) ***With respect to J.J. (Care & Protection of Children) Act 2015, Protection of Children from Sexual Offences Act, 2012, The Odisha Excise Act, 2008 and Motor Vehicles Act, 1988, the Faculty/ Guest Resource Persons will also refer to the relevant provisions in the Rules in their Lesson Plans.***

(iv) ***The faculty members/ Guest Resource Persons shall include the latest amendments in the Act in their pedagogy/ lesson plan.***

(v) ***The latest Supreme Court and High Court judgements are to be discussed in the class under the respective topics.***

MODULE "B": INVESTIGATION

PAPER- V

INVESTIGATION - I

B 1 - INVESTIGATIVE PROCESSES & SKILLS

Periods - 70

Sl. No.	Chapter	Topics	Periods
1.	I	**Recording of Information** i. FIR – Meaning and purpose ii. Difference between FIR & Complaint/ Non-FIR iii. Zero FIR: Concept and Implications iv. Ingredients of FIR v. Evidentiary value of FIR vi. Provisions in Police Manual Rules - Chapter VIII, Rules 143 to 149-A,156(a), Chapter XII, Rules 262(a),263(a) (***Legal provisions in Chapter XII, Section 154 Cr.PC and 155 Cr.PC have been included in Paper II)***	2
2.	II	**Investigation** i. Developing good investigative skills ii. Investigative tools like CDR/IPDR analysis, Portrait Building System, utilization of specialized services and data bases iii. Provisions in Police Manual Rules - Chapter IX, Rules 157-161, Chapter XI, Rules 235,236, Chapter XII, Rule 263(a), Chapter XV Rule 411,PMR Appendix-II ***(Legal Provisions in Chapter XII, Sections 156 to 159 Cr.PC have been included in Paper II)***	2
3.	III	**Recording of Statements and Confessions** i. Recording of statements and confessions, common mistakes and correct procedures there of ii. Recording of confessions to give effect to Section 27, Indian Evidence Act, common mistakes and correct procedures there of iii. Evidentiary value of statements and confessions u/s 161Cr.PC,164 Cr.PC and section 27 I.E Act iv. Provisions in Police Manual Rules - Chapter IX, Rules, 162(a),169, 170, 190(a), 191 to 194 ***(Legal provisions in Sections 160,161,162,163,164 Cr.PC have been included in Paper II)***	2
4.	IV	**Scene of Crime Management** i. Coordination with Scientific Team/Dog Squad/Finger Print SI/Photographer/Videographer ii. Importance of Crime Scene Reconstruction iii. Provisions in Chapter IX PMR, Rule 176 ***(Legal provisions in Section 36, I.E Act have been included in Paper III)***	1

5.	V	**Search and seizure** i. Procedure for conduct of searches, common mistakes and correct procedures there of ii. Procedure for seizure of property, common mistakes and correct procedures there of iii. Procedure for seizure of electronic evidence, common mistakes and correct procedures there of iv. Production of seized property in Court v. Procedure for disposal of perishable property/Excise/NDPS property vi. Procedure for disposal of other seized property vii. Procedure for search of arrested person viii. Search of women- legal provisions and procedure ix. Provisions in Police Manual Rules - Chapter IX, Rules 165,171(5), Chapter XI Rule 234 ***(Legal provisions in Sections 51,52,91 to 105 Cr.PC and Sections 165 to 167, 451,459 Cr.PC have been included in Paper II)***	2
6.	VI	**Summons, notices and warrants** i. Procedure for issue of notices and summons, common mistakes and correct procedures there of ii. Procedure for execution of warrants, common mistakes and correct procedures there of iii. Provisions in Police Manual Rules - Chapter VI, Rules 108,109, Chapter XII, Rules 286,287 ***(Legal provisions in sections 61 to 81 Cr.PC, 87-90 Cr.PC have been included in Paper II)***	2
7.	VII	**Proclamation and Attachment** i. Proclamation and attachment, common mistakes and correct procedures there of ii. Common mistakes in Prayers for Proclamation and attachment iii. Provisions in Police Manual Rules - Chapter VI, Rules 109, Chapter XII Rules 288,289 ***(Legal provisions in Section 82, 83 Cr.PC have been included in Paper II)***	2
8.	VIII	**Arrest, Bail and Remand** **Arrest** i. Arrest u/s 41 Cr.PC and issue of Notice u/s 41-A Cr.PC– procedures thereof, Check List etc. ii. Duties of arresting officer iii. Custodial rights – In pre-arrest, arrest and remand stage iv. Custodial Interrogation v. Medical examination of arrested/accused person vi. Arrest on requisition of OIC/IO vii. Ingredients to be included in Forwarding of accused person viii. Precautions to be taken in arrest of (a) female (b) child and (c) infirm ix. Provisions in Police Manual Rules - Chapter XI, Rules 221 to	5

		234(Except Rule 229) ***(Legal provisions in sections 41 to 42, 45 to 60-A, 151 Cr.PC have been included in Paper II)*** **Bail** i. Grounds of bail objection iv. Procedure for Bail objections/ bail bonds, common mistakes and correct procedures there of ii. Cancellation of bail/bond iii. Provisions in Police Manual Rules - Chapter IX, Rule 181(g), Chapter XI, Rules 223,224, Chapter XII, Rule 306 ***(Legal Provisions in Sections 50, 436 Cr.PC have been included in Paper II and Special Module I)*** **Remand** i. Procedure for remand in Judicial/Police custody ii. Police remand, its necessity and procedure for request iii. Rules to be followed in the police custody and transit remand iv. Rights of accused in custody for statutory/default bail u/s 167 Cr.PC v. Provisions in Police Manual Rules - Chapter XII, Rule 269 ***(Legal provisions in Sections 167, 309 Cr.PC have been included in Paper II)***	
9.	IX	**Case Diary and Police Report** i. Writing of case diary, its importance, reference in trial etc ii. Ingredients of Final Forms, common mistakes and and correct presentation iii. Submission of proper compliance to instructions of supervisory/ senior officer(s) in Supervision note or otherwise iv. Provisions in Police Manual Rules - Chapter IX, Rules 164,172(f),173(a),174,175,176,177,181,182, 184 ***(Legal provisions in Chapter XII, Sections 168 to 173 Cr.PC have been included in Paper II)***	2
10.	X	**Physical injuries, Inquest and Postmortem** i. Bodily injuries and relevance in investigation ii. Special provision with respect to exhumation of dead bodies iii. Common mistakes in Inquest Report and Dead body Challan iv. Analysis of Post Mortem Report v. Further queries on Post Mortem Report vi. Connection of weapon of offence with Injury Report/ Post Mortem Report vii. Provisions in Police Manual Rules - Chapter X, Rules 199,207 to 209(a)	3
11.	XI	**TI Parade/Photo Identification** i. Conduct of TI Parade of accused/suspect/property, common mistakes and correct procedure there of ii. Procedure for Photo Identification by recording statements u/s	2

		161 Cr.PC iii. Provisions in PMR 166,236 **(*Legal provisions in Section 54-A,291-A Cr.PC, Sections 9 IE Act have been included in Paper- II and III)***	
12.	XII	**Dying Declaration** i. Recording Dying Declaration, common mistakes and correct procedure there of ii. Provision in Police Manual Rules - Chapter IX, Rule 169 (***Legal provision in Section 32 I.E. Act being covered in Paper- III)***	1
13.	XIII	**Expert Opinion** i. Utilization of services of Experts in Investigation ii. Evidentiary value of their reports iii. Provisions in Police Manual Rules, Chapter XVI, Rule 447(a),449(a) ***(Legal provisions in Sections 293 Cr.PC, Sections 45, 45-A,47,47-A I.E Act covered in Paper-II and Paper – III)***	2
14.	XIV	**Interview and Interrogation** i. Difference between interview and interrogation ii. Interrogation skills iii. Techniques of interrogation iv. Qualities of good interrogator **v.** Recording of interrogation/ Interrogation Reports	2
15.	XV	**Investigation of offences against body** i. Murder, Homicide and dowry death cases ii. Rape, Sexual Assault cases	4
16.		**Investigation of offences against property** i. Theft, Burglary, Robbery, Dacoity cases ii. Recovery of stolen property iii. Action against receivers of stolen property	3
		Investigation of Road Traffic Accident cases (RTA) i. Accident with injury ii. Accident with death	2
17.		**Investigation of offences against documents** i. Cheating cases ii. Forgery cases iii. Counterfeit currency cases	4
18.		**Investigation of Criminal Misappropriation and Criminal Breach of Trust in respect of property** i. Criminal Misappropriation cases ii. Criminal Breach of Trust cases	4
19.		**Investigation of Cyber Crime** i. Types of Cyber Crime ii. ATM/Debit/Credit Card Frauds iii. Other Online financial frauds iv. Cyber Stalking, Pornography, Voyeurism v. Procedure for issue of requisitions to banks, Nodal officers of Mobile/Social Media service providers etc	18

20.	XVI	**Inquiry into Unnatural Death Cases** i. Ascertaining cause of death ii. Establishing identity of unidentified dead bodies iii. Converting UD Case to Cog. Case and lodging of Inquiry Report for registration of case iv. Common mistakes in Inquiry v. Magisterial Inquest in special cases vi. Special provisions for inquest in respect of death of women within 7 years of marriage vii. Custodial death cases: Inquiry, special provisions, NHRC Guidelines	2
21.		**Relevant POs & PCOs**	-
22.		**Special Lectures and Case Study Presentations**	3
		Total	**70**

NB:

(i) Legal provisions in Procedural Law are being covered in the respective Law Papers. These will not be taught under this Paper. Faculty is however expected to refer to the provisions wherever necessary to refresh memory and Trainee Officers are expected to refresh these provisions while learning the topics under this Paper.

(ii) While the topics under this Subject are taught, adequate emphasis should be given in clarifying the procedural aspects along with the legal aspects.

(iii) All PO's and PCO's relevant to Investigation and Inquiries are to be covered under the respective topics. Questions on such PO's & PCO's will be set in the Final Examination. The list of PO's/ PCO's will be intimated to the Trainees during the Course.

(iv) The latest Supreme Court and High Court judgements are to be discussed in the class under the respective topics.

PAPER- V
B 2 - DOCUMENTATION OF INVESTIGATION

Periods - 50

Sl. No.	Chapter	Topics	Periods
1.	I	**Recording of information** i. Writing of Station Diary ii. Reducing oral report into writing iii. Correct endorsement in FIR iv. Filling up of IIF I v. Drafting of Plain Paper FIR	2
2.	II	**Recording of statements** i. Preparation of notice u/s 160 Cr.PC ii. Preparation of notice u/s 41-A Cr.PC iii. Recording of statements u/s 161 Cr.PC iv. Drafting of prayer for recording of statements u/s 164 Cr.PC v. Drafting of Section 27 I.E Act statement and recording of "discovery of fact" consequent to seizure/inquest. vi. Recording of Dying Declaration vii. Preparation of Interrogation Report	5
3.	III	**Search and seizure** i. Preparation of search memo and property seizure memo ii. Drafting of prayer for search warrants u/s 100 Cr.PC iii. Documentation of search without warrant u/s 165 Cr.PC iv. Drafting of requisition to another officer to search u/s 165,166 Cr.PC	3
4.	IV	**Arrest, Bail and Remand** **Arrest** i Drafting of Arrest Memo & Inspection Memo, Check List ii Drafting of forwarding report of arrested person iii Preparation of Notices u/s 41-A Cr.PC and recording of appearance in pursuance thereof, Check List in case of arrest in cases with imprisonment of less than 7 years iv Requisition to another officer for arrest u/s 41 Cr.PC **Bail** i. Preparation of bail bonds ii. Drafting of Bail objections **Remand** i. Drafting of prayer for judicial remand ii. Drafting of prayer for police remand	6
5.	V	**Writing practice of:-** i. Spot map, Crime Details Form	1

		ii. Medical/Injury requisitions u/s 53 Cr.PC, 54 Cr.PC and 164-A Cr.PC, online Medico Legal Opinion System iii. Preparation of queries to Medical Officer for clarification to connect the injuries with weapon of offence	3
		iv. Preparation of Inquest Report and Dead body challan v. Preparation of requisition u/s 91 Cr.PC vi. Marking of documents/articles for Finger Print examination vii. Requisition to Medical Officer for dispatch of viscera/other body sample for chemical examination viii. Prayer and Forwarding report to Court for forwarding of exhibits for scientific examination/body fluids/other expert opinion (articles like clothes, weapon of offence, arms etc.) ix. Further queries to DFSL/SFSL x. Taking of specimens for hand writing examination, marking of exhibits for hand writing examination, drafting of queries for hand writing examination, comparison of seals, examination of counterfeit currencies and forged documents	10
		xi. Preparation of Zimanama and Mal Challan	1
		xii. Requisition for TI Parade and Recording of Dying declaration	2
		xiii. Drafting of prayer to Court to obtain NBW u/s 73 Cr.PC, Search Warrant u/s 93, 94 and 100 Cr.PC.	2
		xiv. Prayer to court for Proclamation and Attachment u/s 82 & 83 Cr.PC	2
		xv. Writing of Case Diary	3
		xvi. Drafting of Final Form and arraigning evidences	2
6.	VI	**Preventive proceedings** i. Preparation of PR's u/s 106,107,108,109, 110,133,144 Cr.PC, common mistakes and correct procedure there of	1
7.	VII	Submission of MV PRs/e-challan	2
8.	VIII	**UD case Inquiry** i. Documentation of Inquest Form, Dead Body challan, Queries to M.O, Forwarding of exhibits etc.	2
		Special Lectures and Case Study Presentations	3
		Total	**50**

NB:

(i) All IIF Forms in CCTNS and Police Manual Forms in Odisha Police Manual Rules, Appendix- II will be used to teach documentation work in this Chapter.

(ii) The concerned Faculty will provide filled in Model Forms to the Trainees during classes for future reference.

MODULE "C": INVESTIGATION – II

PAPER – VI

C 1 - FORENSIC SCIENCE (THEORY)

Periods - 40

Sl. No.	Chapter	Topics	Periods
1.	I	**Introduction**	1
2.	II	**Types of Physical Evidence** i. Securing Scene of Crime ii. Physical clues in Scene of Crime iii. Co-ordination with Executive Magistrate, BDS, DFSL, Dog Squad, FP expert, photographer/ videographer etc iv. Collection of Physical Evidence from Scene of Crime v. Packing and sealing of exhibits vi. Chain of custody and ensuring integrity of sample	3
3.	III	**Finger Prints** i. Utility of Finger Prints in investigation ii. Recording of specimen Finger Prints iii. Lifting and preservation	2
4.	IV	**Foot and Footwear Prints** i. Utility of Foot Prints in investigation ii. Recording of specimen Foot Prints iii. Lifting and preservation	2
5.	V	**Biological Evidence** i. Identification, use and examination of human and animal blood, blood strains in Scene of Crime (Floor, clothes, body) ii. Preservation of Viscera iii. Skull, stain, tissue, nail, bite mark iv. Arson and fire evidence v. Packing and sealing	4
6.	VI	**Ballistics** i. Identification of fire arms ii. Collection, handling and preservation of fire arms and ammunition iii. Packing and forwarding of firearms other exhibits	2
7.	VII	**Fire and Arson** i. Identification of seat of fire ii. Identification of cause of fire iii. Preserving and packing burnt remains	2
8.	VIII	**Forensic evidence in sexual assault cases**	3

9.	IX	**Poisons, Pesticides, Sedatives**	1
10.	X	**DNA Profiling**	3
11.	XI	**Forensic clues from vehicle hit marks, skid and tyre marks**	2
12.	XII	**Polygraph, Narco Analysis, Voice identification and Video analysis.**	4
13.	XIII	**Collection of electronic evidence**	2
14.	XIV	**Crime Scene Reconstruction**	2
15.	XV	**Analysis and interpretation of forensic reports**	2
16.	XVI	**Presentation of forensic evidence in court**	2
17.		**Special Lectures and Case Study presentations**	3
		Total	**40**

PAPER VI
C 2 - FORENSIC SCIENCE (PRACTICAL)

Periods - 20

Sl. No	Chapter	Topics	Periods
1.	I	Crime Scene Management	3
2.	II	Crime Scene Photography	2
3.	III	Collection, Preservation and Packing of Exhibits: i. Lifting, packing and sealing of exhibits including blood stains, body fluids, clothes, hair, nail clipping etc ii. Packing of arms and weapons	4
4.	IV	Lifting and preservation of Prints i. Lifting and preservation of finger and palm prints ii. Casting of foot prints iii. Casting of tyre marks	4
5.		Visits to SFSL/RFSL/DFSL for practical demonstrations	7
		Total	**20**

NB:
The Practical sessions in Paper VI (C2), "Forensic Science (Practical)" is for learning purposes only. There shall be no Examination for the purpose of evaluation.

PAPER – VI
C 3 - FORENSIC MEDICINE

Periods- 30

Sl. No.	Topics	Periods
1.	**Introduction** i. Scope and Importance of Forensic Medicine ii. Role of Medico-Legal Experts in Crime Investigation iii. Role of IO in examination of scene of occurrence from the point of Medico Legal Evidence	2
2.	**Identification of living and dead** i. General Development and Stature ii. Determination of Race and Religion iii. Determination of Gender iv. Determination of Age v. External Peculiarities vi. Anthropometric Measurements vii. Personal Effects	3
3.	**Medico-legal aspects of death** i. Causes of death ii. Manner of Death iii. Nature of death iv. Modes of Death	2
4.	**Medico-legal autopsy** i. Examination of Dead Body ii. PM Examination Report and its Analysis iii. Exhumation and examination at spot	2
5.	**Time since death** i. Signs of Death **ii.** Changes following death	2
6.	**Mechanical injuries**	1
7.	**Fire arm injuries**	2
8.	**Thermal injuries**	1
9.	**Medico-legal aspects of injuries/wounds** i. Types ii. Nature iii. Ante- mortem and Post-mortem injuries iv. Action to be taken in case of injured (living) by IO v. Injury certificate- Evidentiary value in Crime Investigation	2
10.	**Asphyxial death** i. Asphyxial signs and classification ii. Mechanical asphyxia: Hanging, strangulation, throttling, smothering, traumatic asphyxia, choking and drowning iii. Difference between Hanging and Strangulation	2

11.	**Toxicology** i. Definition and scope of toxicology ii. What is Poison? iii. Nature and types of Poisons iv. Signs and symptoms of poisoning v. Medico-legal aspects of poisons commonly used in India in the commission of crime	2
12.	**Medico legal aspects of injuries/deaths arising out of Traffic Accidents** **i)** Establishing drunkenness	2
13.	**Medico-legal aspects of insanity**	1
14.	**Sexual Offences – Rape/sexual assault/Criminal Abortion/MTP/ Foeticide / Infanticide**	4
15.	**Special Lectures and Case Study presentations**	2
	Total	**30**

MODULE "C": INFORMATION TECHNOLOGY IN POLICING

PAPER VII
D 1 - INFORMATION AND COMMUNICATION TECHNOLOGY INITIATIVES

Periods- 20

Sl. No.	Topics	Periods
1.	**Introduction**	1
2.	**Computer Fundamentals**	2
3.	e-FIR	2
4.	Arakhi App	2
5.	Online Medico Legal Opinion System	1
6.	Online Insurance Management System	1
7.	Online Road Accident Case Documents Module	1
8.	Portrait Building System	2
9.	Online Passport Seva System and IVFRT	2
10.	HRMS Module	2
11.	Citizen-centric Service Delivery & Transformational Goals i. Mo Sarkar ii. 5T Initiatives	2
12.	e- Sarathi and e-Vahan	1
13.	Special Lectures and Case Study presentations	1
	Total	**20**

PAPER VII
D 2 - CRIME AND CRIMINALS TRACKING NETWORK AND SYSTEMS (CCTNS)

Periods - 45

Sl. No.	Topics	Periods
1.	Introduction to CCTNS	1
2.	CCTNS (Theory)	8
3.	Filling up of IIF forms	4
4.	Citizens Portal	2
5.	CCTNS (*Hands-on*)	28
6.	Special Lectures	2
	Total	**45**

SPECIAL MODULES

SPECIAL MODULE - I
POLICE STATION AND OTHER OFFICE MANAGEMENT
A. POLICE STATION MANAGEMENT

Periods - 60

Sl. No.	Chapters	Topics	Periods
1.	I	**Introduction**	1
2.	II	**Police Station** i. Concept of OIC ii. IIC as OIC iii. Duties and responsibilities of IIC, (a) Inspection,(b) Inspector's Diary (C.D.Part-III),(c) Duty Distribution,(d) co-ordination with other departments,(e) Supervision, (f) Enquiries, (g) Service of Process including execution of warrants iv. Duties and responsibilities of Constable, C.I Havildar, ASI & SI v. Functioning of OP, TOP, Beat House and supervision thereof	3
3.	III	**Man Management** i. Disposition and Distribution of Duties ii. Command & Control iii. T.E/RCM/Leave/Training iv. Welfare v. H.G vi. G.R vii. S.T.V viii. Guards and Escorts ix. Weekly Parade x. Different Desks operating in P.S, (a) Reception Desk,(b) Mahila & Sisu Desk xi. KIT Inspection	3
4.	IV	**Resource Management** i. Forms and Stationary ii. Transport and Communication iii. Maintenance of Estate and Buildings iv. Maintenance of Govt. Properties, Clothing and Articles v. Maintenance of P.S Malkhana	2

2.	II	**Cash Account and Contigency Expenditure** i. Maintenance of Cash Account ii. IIC as DDO ii. Procedure of utilization of funds and drawal of bills v. Purchase of contingency items through GeM v. Bus/Train Warrants	4
3.	III	**Specific Schemes** i. Victim Compensation Scheme ii. Witness Protection Scheme iii. SRE Scheme iv. Student Police Cadet Scheme	2
4.	IV	**Records and Registers of Police Station**	2
5.	V	**Crime Prevention** i. Pursuing Absconders ii. Surveillance and BC Checking iii. Dealing with Anti-socials and Criminals iv. Best utilization of pickets, beats and patrols v. Night blocking arrangements vi. Crime mapping and analysis vii. Identification of crime hot spots viii. Social defense strategies ix. Promoting social control x. Dealing with alcoholism, drug addiction, child marriage, dowry, and other social vices xi. Community Policing (Ama Police) xii. Collection of Intelligence & OSINT xiii. Role of urban planning in crime prevention xiv. Other strategies	10
6.	VI	**Public order and Tranquility** i. Daily SITREP/Report on law and order ii. Principles of crowd control iii. Crowd behavior and strategies iv. Negotiation Skills v. Use of force to disperse crowd- Legal provisions and procedures vi. Public order maintenance during festivals, elections, communal situation vii. Drawing up local security arrangement viii. Judicial Enquiries ix. Election Management x. Management of Communal/Sectarian Riots xi. **Internal Security challenges: Terrorism and Left Wing Extremism** xii. Land related disputes and preventive actions thereof xiii. Inter-departmental coordination	12
7.	VII	**Security and Protective duties** i. General Principles of Security	4

		ii. VIP Security iii. Threat Assessment iv. Security categorization and security of protectees v. VIP Security vi. Drawing up VIP security arrangement	
8.	VIII	**Disaster Management** i. Role of police in Disaster Management ii. Coordination with other departments iii. Police Response during disasters	4
9.	IX	**Road safety and Traffic Management** i. Traffic rules and regulations ii. Traffic enforcement iii. Policing Highways iv. Student Traffic Volunteer Scheme v. M.V PR's vi. e-challan vii. GIS mapping viii. Use of technology in traffic regulation and enforcement ix. SC guidelines on Road Safety x. Odisha Road Safety Plan	8
10.	X	**Licensing/ Verification** i. Character and service verification (PM Rule 92) ii. Passport verification iii. Gun license/Arms verification(PM Rule130(a)(b),325) iv. Explosive license verification v. License in respect of processions, meetings, fairs and festivals vi. License in respect of fireworks and loudspeakers	3
14.		**Special Lectures and Case Study Presentations**	2
		Total	**60**

NB:

(i) The Records and Registers maintained in Police Station will be covered under this Module.

(ii) It is expected that the Faculty will cover the relevant PO/PCO relating to Police Station Functions in their Lesson Plans.

B. TRIAL AND COURT OFFICE MANAGEMENT

Periods - 45

Sl. No.	Chapter	Topics	Sections of law/Rule-Cr.PC,PMR,GRCO	Periods
1.	I	**Introduction** i. What is trial? ii. What are the stages of trial?		1
2.	II	**Conditions requisite for initiation of proceedings** i. Cognizance ii. Bar on prosecution iii. Conditions precedent for prosecution iv. Making over of cases to Magistrates	190 to 198B (excepting 194), 200 to 203Cr.PC	2
3.	III	**Commencement of proceedings before Magistrates** i. Issue of processes ii. Dispensing with personal attendance iii. Supply of police papers iv. Commitment to Sessions court when offence triable by it v. When this is a complaint and police investigation in same offence?	204 to 210 Cr.PC	2
4.	IV	**Framing of charges** i. Content of charges ii. Alteration of charges iii. Jointer of Charges	211, 216 to 224 Cr.PC	2
5.	V	**Sessions Trial, Trial of Warrant cases, Summons cases and Summary Trial** i. Sessions Trial ii. Trial of Warrant cases and Summons Cases iii. Summary Trial	225,226 to 235,239 to 243,251 to 259,260 to 262, 264 Cr.PC	3
6.	VI	**Attendance of prisoners**	267,268,270 Cr.PC	1
7.	VII	**Evidence in Enquiries and Trials** i. Recording of evidence of witnesses and accused ii. Commission for examination of evidence iii. Giving evidence as I.O., cross examination by defence, refreshing memory etc.	273 to 281,284,291-A,294 to 299 Cr.PC	2
8.	VIII	**General Provisions as to Enquiries and Trials** i. Double Jeopardy	300,304 to 313 to 323,327 Cr.PC	2

		ii. Legal Aid iii. Tender of Pardon iv. Arguments		
9.	IX	**Appeals, Reference and Revision**	373 to 378, 382,386,389 to 391 CrPC	2
10.	X	**Provisions as to Bails and Bail Bonds**	396 to 399,401,402,436 to 439 Cr.PC	1
11.	XI	**Disposal of property**	456 to 459 Cr.PC	1
12.	XII	**Limitation for taking cognizance for certain offences**	467 to 469,472,473 Cr.PC	1
13.	XIII	**Saving of Inherent Powers of High Court**	482 Cr.PC	1
14.	XI	**Records and Registers maintained in Court office** i. Receipt Register ii. Process Registers iii. GR Register/ST Register iv. Conviction Register/Index to Conviction Register v. Conviction Sheets vi. Malkhana Register vii. Hazat Register viii. Appeal Register ix. Final Memorandum/Court Disposal Memo x. Reports on court wise disposals xi. Khatian Register xii. Inspection Register	PMR 254, Appendix 62 & 64	3
15.	XII	**Court Office Functions** i. Duties and responsibilities of Court Officer ii. Receipts and Dispatches from Court Office iii. Accounting of FIR, FF and other documents relating to investigation iv. Issue of Processes and accounting mechanisms v. Process of production of arrested/accused persons vi. Intimation of surrender of accused to IO vii. Intimation of release of prisoners on default bail viii. Issue of escort and vehicle requisitions, remands ix. Process of production of mal items and accounting mechanisms,	In Odisha PMR Chapter XI, Rules 223,224(a),234,237-A, 239-B,240 to 243(a), Chapter XII, Rules 245(a) to 254, 261(a), 262(b), 263(a), 264(a), 264(b), 265, 267(a), 267(b), 269 to 271, 273,279 to 313, Chapter XIII Rules 314 to 317, 319 to 322, 324,325(e),(h),326 to 328, 329 to 345(a),350 to 354 Chapter XVI Rules 440 to 457 PM Appendix 46, 48, 49, 50, 51, 52,	12

		Disposal of mal items x. Process of recording of statements and confessions during investigation xi. Process of cognizance of police report by Magistrates xii. Institution of complaint cases against police and role of court officer xiii. Supply of Police Papers xiv. Bail applications pending investigation and pending trial, procedures and coordination with prosecutor and IO xv. Issue of stock sureties xvi. Interlocutory orders and role of court officer xvii. Procedure of production of witnesses, Special provisions for Children and Victims of sexual abuse xviii. Procedure for use of Interpreters for recording statements & confessions xix. Procedure of evidence by Commission xx. Procedure of evidence by Video-Conferencing xxi. Procedure of production of accused via Video-Conferencing xxii. Report on pending cognizance xxiii. Jail Parade xxiv. Dormant Files xxv. Effect of conviction and appeal on accused persons/Under Trials xxvi. Certified copy of depositions and judgements	55,56,57,59,60,61,62A, 66,68,73 GRCO Rules: 19,21,23,35 to 38,49,66,69,70 to 74, 91,92,93,97,98,104, 112,138,139,141, 144,167,172, 176,177,181,185,186,187	
16.	XIII	Coordination with Judiciary and Prosecutors, e-court Portal		2
17.	XIV	PR system and Finger Print System	Odisha PMR, 329 to 345,440-457	2
18.	XV	Lok Adalats		1
19.	XVI	Mobile Courts	GRCO Rules 73 to 77	1
20.	XVII	Agenda for Monthly SP-CJM meeting and Quarterly Senior Officers Meeting, Acquittal Review		1
21.		**Special Lectures and Case Study Presentations**		2
		Total		**45**

i) While the topics under this chapter are taught, adequate emphasis should be given in clarifying the procedural aspects along with the legal aspects.
ii) All POs and PCOs relevant to court processes and trial are to be covered against respective topics.
iii) The GRCO Rules relevant to Court processes and Trial shall be discussed under the relevant topics.
iv) The relevant Supreme Court and High Court judgements are to be discussed in the class under the respective topics.

C. DISTRICT OFFICES MANAGEMENT

Periods- 30

Sl. No.	Offices	Periods
1.	RSI Office	8
2.	D.I.B.	8
3.	D.C.R.B x	6
4.	H.R.P.C.	2
5.	I.A.H.T.U.	2
6.	I.U.C.A.W.	2
7.	Other offices	2
	Total	**30**

NB: The Head of Training Institute will organize classes on topics in such a way as to familiarize the Trainees with the functioning of the above offices and its Sirasta work. The Lesson Plans be accordingly worked out.

SPECIAL MODULE-II
HUMAN RIGHTS, HUMAN BEHAVIOUR AND CRIMINOLOGY

A. HUMAN RIGHTS

Periods - 20

Sl. No.	Chapters	Topics	Periods
1.	I	**Introduction** i. Definition of Human Rights ii. History and Evolution of Human Rights and its importance	2
2.	II	**Human Right Laws and Conventions** i. Universal Declaration of Human Rights, 1948 ii. International Covenant on Civil and Political Rights, 1966 iii. Human Rights under the Constitution of India iv. Protection of Human Rights Act, 1993 (Sections 2, 3, 4, 5, 12, 13, 14)	4
3.	III	Custodial Violence: Causes and Remedies	2
4.	IV	Role of Police in Protection of Human Rights	1
5.	V	Supreme Court Guidelines on the use of Hand-cuffs, arrests, detention etc	2
7.	VII	**Rights of those in contact with Police** i. Rights of Complainant ii. Rights of Victims of crime iii. Rights of Accused iv. Rights of an Arrested person v. Rights of a person during pre-arrest detention	3
7.	VIII	State HRPC and District units – Role and Functions	1
8.	IX	Role of NGO's, Civil Society, Media etc. in protection of Human Rights	2
9.		**Special Lectures and Case Study Presentations**	3
		Total	**20**

B. HUMAN BEHAVIOUR, ETHICS AND LEADERSHIP

Periods - 15

Sl. No.	Chapters	Topics	Periods
1.		**Introduction**	1
2.	I	**Behaviour and Ethics** i. Understanding Human Behaviour ii. What is Ethics? iii. Importance of Ethics and Integrity	2
3.	II	**Police Ethics and Behaviour** i. Understanding ethics and integrity in Police ii. Understanding behavioural issues in Police iii. Organisational factors that affect ethical behaviour iv. Social cost of aggressive and unethical behavior v. Importance of dignified and ethical behavior in Police	3
4.	III	**Corruption in Police** i. Studies of Indian Scenario by various organizations ii. Internal Vigilance in Police iii. Role of State Vigilance in tackling corruption in police iv. Leveraging technology in fighting corruption	3
5.	IV	**Leadership** i. Concept of Leadership ii. Principles of Ethical leadership iii. Role of leadership iv. Styles of leadership v. Qualities of a good leader vi. Role and functions of a good leader	4
7.		**Special Lectures and Case Study Presentations**	2
		Total	**15**

C. CRIMINOLOGY

Periods - 20

Sl. No.	Chapters	Topics	Periods
1.	II	**Factors of Crime** i. Psychological ii. Sociological iii. Economical iv. Political v. Religious	2
2.	IV	**Deviance** i. Definitions ii. Causes iii. Individual and collective deviance	1
3.	V	**Juvenile Delinquency** i. What is Delinquency? ii. Stages of delinquency iii. Forms of Juvenile Delinquency iv. Causes of Juvenile Delinquency	3
4.	VI	**Social Crimes** i. Alcoholism ii. Drug Addiction iii. Gambling iv. Gender Based violence v. Witchcraft vi. Honor killing vii. Mob Lynching	4
5.	VII	**Organized Crime and White Collar Crime**	2
6.	VIII	**Recidivism and Role of Police**	2
7.	IX	**Victimology** i. Concepts and objectives ii. Victim precipitation Theory iii. Compensation and rehabilitation iv. Role of NGO's in rehabilitation of victims	3
8.		**Special Lectures and Case Study Presentations**	3
		Total	**20**

SPECIAL MODULE - III
SOFT SKILLS

Periods - 40

Sl. No.	Topics	Periods
1.	A. Communication, Social and Soft Skills	18
2.	B. Stress Management	07
3.	C. Time Management	07
4.	D. Emotional Intelligence	08
	Total	**40**

NB: The Head of the Training Institute may decide the specific topics to be covered under this Module and invite Outside Resource Persons with core competency in these Subjects to take classes.

7.2 SYLLABUS FOR OUTDOOR SUBJECTS :

7.2.1 DISTRIBUTION OF SUBJECTS AND PERIODS :

Sl No.	Subjects (with individual components)	Total Periods	Periods for each component
1.	**Physical Training**	**55**	
	i. Walking /Running, Stretching Strengthening (light Exercise)		55
2.	**Yogasana**	**55**	
	i. Asana (Practical)		55
3.	**Drill**	**52**	
A.	Drill Without Arms		
	i. Squad Drill		30
B.	Riot Control Techniques		
	i. Medium Lathi		10
	ii. Riot & Crowd Control Drill		07
	iii. Tear Smoke		05
4.	**A. Weapon Training**	**22**	
	i. Familiarization with all types of weapons		02
	ii. .38" Revolver		05
	iii. 9mm Pistol		15
	B. Range Course		
	i. 9mm Pistol		2 days
	ii. .38"Revolver		
5.	**First Aid & Ambulance Drill**	**44**	13
6.	**Fire Fighting and Rescue Operations**		11
7.	**Bomb /Explosive detection and Disposal**		10
8.	**Special lectures by outside experts**		10
	Total	**228**	

7.2.2 DETAILED SUBJECT/PAPER-WISE SYLLABUS :

OD SUBJECT - I
PHYSICAL TRAINING
Walking/Running, Stretching & Strengthening
(Light Exercises)

Periods - 55

Sl.No.	Topics	Periods
1.	Warm-up and Stretching Exercise	20
2.	Road walking /jugging	35
3.	Hand & Shoulder (standing 8 exercise)	
4.	Strengthening Light Exercise	
5.	Moving Right, Left, forward & backward 8 exercise)	
	Total	**55**

OD SUBJECT – II
YOGASANA

Periods - 55

Sl.No.	Topics	Periods
Standing Asanas		10
1.	Sukshma vyama (moment of key joints of the body neck, shoulder, trunk, knee & ankle)	
2.	Trikona Asana	
3.	Parivrittatrikonasana	
4.	Utakat Asana	
5.	Ardha Chandra asana	
6.	Birvadra asana	
7.	Adho mukha Asana	
Sitting Asanas		08
1.	Vajrasana	
2.	Sidha asana	
3.	Bala asana	
4.	Paschimuttansana	
5.	Baddhakona Asana	
6.	Nauka Asana	
7.	Gomukha Asana	
Prone Asanas		08
1.	Bhujangasana	
2.	Dhanurasana	
3.	Makara asana	

4.	Setubandha asana	
Lying Asanas		08
1.	Sarvangasana	
2.	Ardha Hala asana	
3.	Pawan Muktasana	
4.	Uttanpadasana	
5.	Ananda bala asana	
6.	Savasana	
Paranayama		21
1.	Kapalbhati	
2.	Anuloma Viloma	
3.	Brahmari	
4.	Ujjaipranayam	
	Total	**55**

OD SUBJECT – III
DRILL

Periods- 52

A. DRILL WITHOUT ARMS :
SQUAD DRILL

Sl.No.	Topics	Periods
1.	Seizing of squad , Forming up in single line, double line & three ranks,	3
2.	Numbering and proving Attention, stand at ease, stand easy	3
3.	Dressing, turning and inclining at the halt by numbers	2
4.	Open & close order at the halt, dismissing and falling-out sizing	1
5.	Length of pace and time in marching, formation of squad with intervals & Marching in slow time and halt	2
6.	Side pace, paces forward and to the rear, wheeling, turning and diagonal march in slow time	1
7.	Marching in quick time and halt & Marking time forward and halt at the slow, quick and double time	2
8.	Changing step in slow time	1
9.	Marching in quick times and turning	1
10.	Change direction by forming at the halt and on the march in slow and quick time	1
11.	Forming squad at the halt and on the march in slow and quick time	1
12.	Marching off in single file and reforming three ranks	1
13.	Marching off in single file and reforming three ranks, forming two ranks from three ranks, forming three ranks from two ranks.	1
14.	Saluting at the halt, saluting to the front and message salute	2
15.	Saluting to the flank, to the right and left	2
16.	Stepping Out and Stepping Short in wheeling at quick march	1
17.	Squad Drill	5
	Total	**30**

B. RIOT CONTROL TECHNIQUES:

i. MEDIUM LATHI DRILL

Sl.No.	Topics	Periods
1.	Exercise	04
2.	Self Defence	04
3.	Attack and Defense	02
	Total	**10**

ii. RIOT & CROWD CONTROL DRILL

Code	Topics	Periods
RD-1	Introduction, characteristics of Crowd and Mob & principles of Riot Drill	02
RD-2	Action on arrival at the spot	01
RD-3	Dispersing a crowd by force - use of Tear Gas, Lathi and Fire Arms & other methods of dispersal etc	02
RD-4	Duties after the action - guards and picketing and protection of the place of occurrence, submission of reports etc	01
RD-5	Duties during mela, fairs and festivals, foot ball and other matches, VIP, VVIP visits and other places of big gathering of crowds and processions etc	01
	Total	**07**

iii. TEAR SMOKE

Sl.No.	Topics	Periods
1.	Introduction, types, effect of Tear Smoke, Grenades, Shells	02
	Types and description of Gas, Gun and Gas Ammunition	
2.	Gas Grenades their use and firing mechanism	02
	Gas Gun Drill	
3.	Grenade Drill- ready, throw etc	01
	Total	**05**

OD SUBJECT – IV

A. WEAPON TRAINING : **Periods - 22**

i. **Familiarization with all types of weapon:** 01 Period

ii. **.38" Revolver:**

Sl.No.	Topics	Periods
1.	Safety precaution, stripping assembling and name of the different parts	02
2.	Care and cleaning, loading, unloading stoppages and remedy	02
3.	Firing in different positions	02
	Total	**06**

iii. **9mm Pistol, Auto & Glock:**

Sl.No.	Topics	Periods
1.	Safety precaution, stripping assembling and name of the deferent parts.	05
2.	Care and cleaning	03
3.	Loading, unloading make safe, stoppages and remedy	03
4.	Firing in different position	04
	Total	**15**

B. RANGE COURSE : **2 Days**

i.	.38" revolver	2 days
ii.	9mm pistol/glock	

OD SUBJECT – V
FIRST AID & AMBULANCE DRILL

Periods- 13

Sl.No.	Topics	Sub- topics	Periods
1.	**General Principles of First Aid**	Definition, objective of first aid, scope of first aid & why first aid training	07
		Approach, assessment, what to look for management & take action on priority	
		Life saving actions, cardio pulmonary resuscitation and expired air resuscitation	
		Controlling blood loss, preventing shock & management	
2.	**First Aid in accidents**	Dressing & bandaging of various types of injuries by roller & trangular bandages and a Model First-aid Kit. (Theory & Practical)	02
		Stretcher Drill, Ambulance Drill (loading unloading) Practical	02
3.	**Heat disorders**	Definitions, heat / sunstroke (symptoms & signs, & management)	02
		Total	**13**

OD SUBJECT – VI
FIRE FIGHTING AND RESCUE OPERATIONS

Periods - 11

1.	Fire & causes of fire,	2
2.	Fire extinguisher	2
3.	First-Aid and response	2
4.	Fire Fighting Equipment	1
5.	Accident Investigation	2
6.	Safe Evacuation of Injured	2
	Total	**11**

OD SUBJECT – VII
BOMB / EXPLOSIVE DETECTION AND DISPOSAL

Periods - 10

Sl.No.	Topics	Periods
1.	Introduction & classification of Explosives,	02
2.	Accessories & Chain of Detonation (Electric & Non-Electric)	01
3.	Introduction to IEDs , Switches, Precaution against IED / Bomb	01
4.	Circuits & Charge.	01
5.	Search and Protection Equipment, (Explosive)	02
6.	Police Response to Bomb threat Call & Evacuation drill	02
7.	Render Safe Procedure	01
	Total	**10**

SPECIAL LECTURES BY OUTSIDE EXPERTS

Periods - 10

Sl. No	Topics	Periods
1.	**Effective Police response during disasters**	**03**
2.	**Effective handling of law and order situations**	**03**
3.	**Case Study Presentation on Bomb Disposals**	**01**
4.	**Case Study Presentation on VIP security**	**02**
5.	**Case Study Presentation on Emergency Response**	**01**
	Total	**10**

8. SNAP TEST & REVIEW BY HEAD OF TRAINING INSTITUTE:

8.1 There shall be two Snap Tests each during the Course for each Indoor Subject. The Head of the Training Institute shall organize the Snap Tests maintaining surprise. The papers for Snap Tests will be 20 or 25 or 50 marks. These Snap Tests are meant to be tools for the Training Manager for the purpose of evaluating the quality of pedagogy, learning by the trainees and the criticality of learning gaps so as to apply correctives mid way of the training course. The performance/ marks secured in the Snap Tests shall not be counted towards the performance in the Final Examination. The gaps identified from Snap Tests may be used to

improve the pedagogy as well as to improve the involvement of the Trainees in the learning process.

8.2 The Head of the Training Institute will conduct minimum six Reviews during the Training Course with the Trainees and minimum two Reviews with the Trainers to understand the progress of the Training and for ensuring a good standard of Training. This will also help to monitor completion of the syllabus within the stipulated time allotted for each subject. The Head of Training Institute may also invite Subject Experts/ Guest Resource Persons from different walks of life for Special Lectures (i) to impart better pedagogy/ recent developments in the field of policing and (ii) to understand the perspectives and expectations of the people from the Police etc.

9. FINAL EXAMINATION :

The Final Examination in respect of all Indoor subjects will ordinarily be held immediately after completion of the syllabus within the Institutional Training by the Head of the Training Institute where the training is imparted. Unlike the CASIs who officiate as OASIs on promotion and then join Training Institute for undergoing Training subsequently, depending upon the availability of Training slots for the Institutional Training followed by Practical Training in districts, the DCSIs assume promotional post on joining the Training Institute for undergoing the Basic Course of Training. They have no Practical Training in the Districts. On completion of Institutional Training, the result of their Final Examination is published and they are posted against duty posts by State Police Head Quarters. Considering the above, their Final Examination and Evaluation of Answer Scripts have to be completed well in advance so that the result can be published at the end of the six month Institutional Training and posting orders are issued in time. Keeping this and the number of Trainees in view, the Head of the Training Institute should plan the Training Schedule accordingly so that the classes on the Modules for which Examinations are to be held are completed preferably within first 5 months and Final Examination is held well ahead of the completion of the Training Course. The period of Training beyond the Final Examination can be devoted to the Special Modules. This will provide enough time for Evaluation of the Answer Scripts and publication of the Results in time. The concerned Head of the Institute will finalize the Examination schedule accordingly and conduct the Final Examination as per the Syllabus as follows:

9.1 EXAMINATION IN OUTDOOR SUBJECTS:

There will be no examination in Outdoor Subjects.

9.2 EXAMINATION IN INDOOR SUBJECTS :

The Head of the Training Institute where the Trainees are imparted training shall request officers/faculty/ serving or retired who are subject experts to set questions following strict confidentiality. The Head of the Training Institute will personally finalize the Question Papers after due vetting and moderation keeping in view the trainees' professional needs and learning inputs. Strict confidentiality and secrecy may be maintained in preparation of Question Papers. The mode of Examination and pattern of Question Papers will be finalized by ADGP, Training, Bhubaneswar.

9.3 TRAINING IN MORE THAN ONE INSTITUTE :

If it is considered expedient for administrative reasons, more so when two or more batches of trainees of same promotion board are undergoing training in different training institutes simultaneously or otherwise, the scheduling of the Final Examination, setting of Question Papers of Indoor Subjects and evaluation thereof may be conducted by ADGP, Training centrally. A decision to this effect may be taken by ADGP, Training. However the examination will be conducted at the respective Training Institutes.

9.4 EVALUATION :

After the Final Examination, the Answer Scripts will be evaluated without delay observing all confidentiality and secrecy like coding of Answer Scripts with due diligence, evaluation in the designated centre etc under the supervision of the Head of the Training Institute. Each Examiner will prepare a score sheet indicating Marks secured by each Examinee. The Head of Training Institute may constitute a Moderation Committee under his/her Chairpersonship for review of the overall performance of the Trainees in the Final Examination and take steps as mentioned below.

9.4.1 MODERATION AND AWARD OF GRACE MARKS:

After Evaluation, if it is found that one or many Question(s) has/have been put in Final/Supplementary Examination from out of syllabus or if one or many question(s) is/are found

to be wrong, the Moderation Committee may award full marks equivalent to the marks that was/were allotted to that question(s) uniformly to all the Trainee Officers which shall be counted towards the Total Marks in the individual subject as well as in the Aggregate Marks. Besides, in case more than 35% of Trainees do not secure the required pass mark of 35% in any one or more subjects due to high difficulty level of the Question Papers/ Strictness in evaluation or inadequacy in the quality of pedagogy, the Moderation Committee may decide award of certain percentage of Grace Marks in the respective subject(s), not exceeding 5% with the approval of ADGP, Training uniformly in that subject(s) to the Total Marks secured by all the Trainees in that subject(s). Such Grace Marks awarded to each Trainee in the corresponding subject(s) will be counted to the Total Marks secured in the corresponding subject(s) and towards the Aggregate Marks. Such moderation will be resorted to as the rarest of the rare cases and not as a normal practice. The Moderation, if required and award of Grace Marks have to be done **before decoding of the Answer Scripts** to ensure objectivity.

9.5 ABSENCE FROM THE FINAL/SUPPLEMENTARY EXAMINATION:

If a Trainee Officer absents from Final/Supplementary Examination in any subject due to sickness/illness or causes that are beyond the control of the Trainee, he/she shall obtain permission from the concerned Head of Training Institute in advance or in case of any emergency situation, at the earliest possible, failing which he/she shall be deemed to have exhausted his/her chance.

9.6 ABSENCE FROM TRAINING:

A Trainee has to complete the full duration of the Training Course to be eligible to appear in the Final Examination. Leave is ordinarily not allowed during the Training Course, except in exceptional circumstances to a maximum period of 15 days. In case, any Trainee remains absent from the Training due to self-sickness or on urgent personal ground for more than 15 days, the concerned Head of Training Institute reserves the right not to allow him/her in the remaining period of Training and also not to allow him/her from appearing in the Final Examination. Such Trainee may be asked to repeat the “Basic Course of Training for Departmental Sub-Inspectors” with the approval of DG & IG of Police, Odisha on the proposal of the Head of the Training Institute.

9.7 PRINCIPLES OF PASSING THE FINAL EXAMINATION:

9.7.1 The *inter-se* seniority of the DCSIs is determined as per the State Gradation List. The only requirement is passing the SI's Course of Training. So unlike the CSIs and CASIs, the Marks secured by DCSIs in the Final Examination at the end of the Training Course do not in any way affect their *inter-se* seniority. The following Principles of Passing the Examination is laid down to declare "Pass" or "Fail" in the Final Examination:

i) The Pass Marks for each individual 7 Papers mentioned at Para – 6.2 supra will be 35%.

ii) A Trainee Officer who secures the Pass Marks of 35% or more in each individual 7 Papers mentioned at Para - 6.2 supra will be declared as "Passed" in the Final Examination.

iii) A Trainee Officer who fails in one or more individual 7 Papers mentioned at Para - 6.2 supra by securing less than 35% of Marks will be declared as "Failed" in the Final Examination and will reappear in the failed Paper(s) in the Supplementary Examination.

9.7.2 The Head of the Training Institute will prepare the Result Sheet accordingly after the Final Examination and will send the same to State Police Head Quarters for approval by DG & IG of Police. The State Police Head Quarters will publish the Result of the Final Examination as per the recommendation of the Head of the Training Institute.

10. SUPPLEMENTARY EXAMINATION :

10.1 As provided in Para 28(2) of "Orissa Police Service (Conditions of Service and Method of Recruitment of Sub-Inspectors) Order, 2006", a Trainee who is declared failed in the Final Examination will be given **one more chance** to appear in the Supplementary Examination to clear the failed papers(s) to pass the DCSI's Course of Training and to hold duty posts, without having to undergo the training again. The Supplementary Examination may be conducted at the concerned Training Institute or centrally at any one Training Institute depending upon the number of failed candidates as early as possible after publication of the Result of the Final Examination by the State Police Headquarters. The procedure for conduct of Final Examination as enumerated in *Para 8* above shall be followed in the conduct of Supplementary Examination also.

10.2 The Principles of Passing the Final Examination as enumerated in Para - 9 above will be followed in declaration and publication of the Results of the Supplementary Examination.

11. CONTROL AND SUPERVISION :

ADGP (Training), Bhubaneswar will exercise supervision over the *"Basic Course of Training of Departmental Cadet Sub-Inspectors"* irrespective of the Institute where such training is conducted under the overall control of DG & IG of Police, Odisha.