

Annexure -1

Governance Structure of the CCTNS Project

1.1 Governance Structure

The table below provides the committees /teams that form part of the governance structure and their roles and responsibilities as defined in the CCTNS implementation guidelines provided by MHA.

Sr. No.	Committee	Roles and responsibilities
1.	State Apex Committee	<ul style="list-style-type: none"> Review progress of the Project, Monitor utilization of funds, Issue of Policy Directions Issue of Guidelines etc.
2.	State Empowered Committee	<ul style="list-style-type: none"> Allocation of funds Approval of BPR proposals Sanction for various project components, as may be specified, including the Hardware/Software procurement. Approval of various functionalities to be covered in the Project Review progress of the Project Ensure proper training arrangements Ensure deployment of appropriate handholding personnel Other important policy and procedural issues Guidance to State/District Mission Teams
3.	State Mission Team	<ul style="list-style-type: none"> Operational responsibility for the Project Formulating Project Proposals Getting sanction of GOI for various projects Hardware rollout and operationalization Co-ordination with various agencies Resolution of all software related issues, including customization Resolution of all other issues hindering the Project Progress Any other decision to ensure speedy implementation of the project Assist the State Apex and Empowered Committees
4.	District Mission Team	<ul style="list-style-type: none"> Prepare District Project Proposal Ensure proper Rollout of the Project in each selected Police Station Ensure hardware and software installation, and operationalization of the Project Training of all police personnel in the District Site preparation and availability of all utilities Ensure separate account keeping for the Project

Sr. No.	Committee	Roles and responsibilities
		<ul style="list-style-type: none"> Appointment and proper utilization of handholding personnel

1.2 The composition of State Apex Committee is as follows:

Sr. No.	Members	Composition Suggested
1.	Member 1 (Chairperson)	Chief Secretary
2.	Member 2 (Co-Chairperson)	Secretary, Home Department
3.	Member 3	Secretary Finance Department
4.	Member 4	Secretary IT Department
5.	Member 5	Director General & Inspector General of Police
6.	Member 6	Representative of Home Department (Special Secretary/Additional Secretary)
7.	Member 7	Representative of NIC, Bhubaneswar
8.	Member 8	Representative of GOI, MHA
9.	Member 9 (Convener)	Nodal Officer (CCTNS Project)-Cum-Director, SCRB

1.3 The composition of State Empowered Committee is as follows:

Sr. No.	Members	Composition Suggested
1.	Member 1 (Chairperson)	DGP of the State
2.	Member 2	Director, SCRB - Cum-Nodal Officer
3.	Member 3	Director e-governance or representative of IT Department
4.	Member 4	Representative of Home Department at State level (Special Secretary/Additional Secretary)
5.	Member 5	Representative of Finance Department at State level (Special Secretary/Additional Secretary)
6.	Member 6	Representative of NCRB
7.	Member 7	NIC representative at State Level
8.	Member 8	Representative of State Implementation agency
9.	Member 9	I.G of Police (Finance)

1.4 The composition of State Mission Team is as follows:

Sr. No.	Members	Composition Suggested
1.	Member 1 (Chairperson)	Director, State Crime Records Bureau - Cum- Nodal

Sr. No.	Members	Composition Suggested
		Officer
2.	Member 2 (Mission Leader)	I.G of Police (Finance)
3.	Member 3	Director, Biju Patnaik State Police Academy
4.	Member 4	Head of Implementing Agency
5.	Member 5	State Informatics Officer (SIO), NIC, Bhubaneswar

1.5 The composition of District Mission Team shall have the following members:

Sr. No.	Members	Composition Suggested
1.	Member 1 (Chairperson)	Dy. Commissioner of Police/Superintendent of Police of the district
2.	Member 2	Inspector, DCRB
3.	Member 3	DIO, NIC, District Centre
4.	Member 4	One officer from District Police having computer knowledge